

AGENDA / NOTICE



Audit Committee

Employee Trust Funds (ETF) Board
State of Wisconsin

Thursday, December 8, 2022 (8:00 a.m.)


Hill Farms State Office Building – Room N107

4822 Madison Yards Way, Madison WI 53705

Important Notice: This meeting is held onsite at the Hill Farms State Office Building but is also available via teleconference as provided herein. If you would like your attendance documented in the minutes, or would like to provide feedback to the Board, please email ETFSMBoardFeedback@etf.wi.gov

Teleconference: [Click here to join the Microsoft Teams meeting](#)

To join via Telephone: (608) 571-2209 Conference ID: 505 759 342#

Estimated Time	Action Item	Topic	
8:00 a.m.		Call to Order	
		1. Announcements	Yikchau Sze
		2. Consideration of September 22, 2022 Open Session Meeting Minutes	
		3. Internal Audit – Department Terms and Conditions Audit	Michelle Hoehne
		4. Internal Audit – Interest Crediting Audit	Amanda Williams

Documents for this meeting are available on-line at: http://etf.wi.gov/gov_boards.htm This agenda is posted at the State Capitol, the Hill Farms State Office Building, and on the Wisconsin Public Meeting Notice website.

If you need reasonable accommodations due to a disability, please contact the Department of Employee Trust Funds, P.O. Box 7931, Madison, WI 53707-7931. Telephone number: (608) 266-0301. Wisconsin Relay Service 7-1-1.

Estimated Time	Action Item	Topic	
		5. Third Party Administrator Contract Compliance Oversight	Michelle Hoehne
		6. Annual Review of Audit Committee Charter	Yikchau Sze
		7. Annual Review of Internal Audit Charter	Yikchau Sze
		8. Annual Independence Affirmation and Disclosures	Yikchau Sze
		9. FY2022 - FY2023 Audit Plan Status, including Open Issue Report	Yikchau Sze
		10. Future Items for Discussion	
*		11. OnBase and Semarchy Security Controls Assessment	Janus
		12. Announcement of Business Deliberated during Closed Session	
8:55 a.m.		13. Adjournment	

Please note items may be taken in order other than listed. Unless otherwise noted, the presenters are ETF staff.

* The Committee may meet in closed session pursuant to the exemption contained in Wis. Stats. § 19.85 (1) (d) to consider strategy for crime detection or prevention. If a closed session is held, the Committee may vote to reconvene into open session following the closed session