

AGENDA / NOTICE

Audit Committee

Employee Trust Funds (ETF) Board
State of Wisconsin




Monday, December 9, 2024 (8:00 a.m.)

IMPORTANT NOTICE

This is a virtual meeting. All Board members will be attending this meeting virtually over Microsoft Teams. Members of the public may also access the meeting via the link below. No physical access will be available. If you would like your attendance documented in the minutes, or would like to provide feedback to the board, please email ETFSMBoardFeedback@etf.wi.gov.


Link to Virtual Meeting: [Click here to join the Microsoft Teams meeting](#)

To join via Telephone: (608) 571-2209 **Conference ID:** 769 221 692#

Action Item	Topic	Author(s) and/or Presenter(s)
	Call to Order	
	1. Announcements	Yikchau Sze
	2. Consideration of Open Minutes of September 19, 2024, Meeting	
	3. Office of Internal Audit Project Reports	
	A. Data Sharing Agreement	Yikchau Sze / Michelle Hoehne / Amanda Williams
	B. Third-Party Administrator (TPA) Contract Compliance Oversight	Shellee Bauknecht
	C. ETF Hotline Annual Summary Report	Yikchau Sze
	4. Discussion and Consideration	
	A. Annual Independence Affirmations and Disclosures	Yikchau Sze
	B. FY24 – FY25 Biennial Audit Plan Update	Yikchau Sze
	5. Future Items to Discuss	

Documents for this meeting are available online at: <https://etf.wi.gov/about-etf/governing-boards/retirement-boards-meeting-agendas-and-materials>. This agenda is posted at the State Capitol, Hill Farms State Office Building, and on the Wisconsin Public Meeting Notice website.

If you need reasonable accommodations due to a disability, please contact the Department of Employee Trust Funds, P.O. Box 7931, Madison, WI 53707-7931. Telephone number: (608) 266-0301. Wisconsin Relay Service 7-1-1.

Action Item	Topic	Author(s) and/or Presenter(s)
	6. Adjournment	

Please note, items may be taken in order other than listed. Unless otherwise noted, the presenters are ETF staff.

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