**Department** **of Employee Trust** **Funds**

P.O. Box 7931

Madison, WI 53707-7931

Appendix 3

STATE EMPLOYER ORGANIZATIONAL RELATIONSHIP OVERVIEW

The following overview of State employers and agencies participating in the State of Wisconsin Group Health Insurance Program (GHIP) is for reference only. The location and structure of payroll and benefit staff specialists is subject to change.

# State Payroll Center Overview

**Table 1. State Payroll Center Operational Overview**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***Payroll Center*** | ***Pay Period Type(s)*** | ***Payroll System*** | ***Enrollment Method*** | ***Payroll & Benefits Staff*** | ***Sub- Employers & Agencies*** |
| **Central** | Bi-weekly (24) | Oracle PeopleSoft 9.2.23 with People Tools 8.54.32 | Benefitplace  | 126 | 20 |
| **Courts** | Bi-weekly (24) | Oracle PeopleSoft 9.2.23 with People Tools 8.54.32 | Benefitplace | 3 | *n/a* |
| **Legislature** | Monthly (12) | Oracle PeopleSoft 9.2.23 with People Tools 8.54.32 | Benefitplace | 11 | *n/a* |
| **Fox Valley Navigation Systems**  | Bi-weekly (24) | Paychex Flex | Benefitplace | 1 | *n/a* |
| **Universities of Wisconsin (UW)** | Bi-weekly (24); 9 Monthly(18) | Oracle PeopleSoft HRS 9.2 | Benefitplace | 60 | 14 |
| **UW Hospitals & Clinics (UWHC)** | Bi-weekly (24) | Oracle PeopleSoft HRS 9.1 | Benefitplace | 17(Benefit: 12; Payroll: 5) | *n/a* |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Wisconsin Economic Development Corporation (WEDC)** | Bi-weekly (24) | *(Not provided)* | Benefitplace  | 2 | *n/a* |
| **Wisconsin Housing and Economic Authority (WHEDA)** | Bi-weekly (24) | ADP Workforce Now (V23) | Benefitplace  | 3 | *n/a* |
| **Wiscraft – Beyond Vision** | Bi-weekly (24) | *(Not provided)* | Benefitplace  | 2 | *n/a* |

**Table 2. State Payroll Center Program Participation**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Payroll Center*** | ***Health Savings Account (HSA) Program*** | ***Employee Reimbursement Account (ERA) Program*** | ***Commuter Fringe Benefit Program*** |
| **Central** |  |  |  |
| **Courts** |  |  |  |
| **Legislature** |  |  |  |
| **Fox Valley Navigation Systems** |  |  |  |
| **Universities of Wisconsin** |  |  |  |
| **UW Hospitals & Clinics** |  |  |  |
| **Wisconsin Economic Development Corporation (WEDC)** |  |  |  |
| **Wisconsin Housing and Economic Authority (WHEDA)** |  |  |  |
| **Wiscraft – Beyond Vision** |  |  |  |

# STAR Agencies – Central, Legislature and Courts

The majority of State agencies are administered by the Department of Administration through one (1) central payroll processing system, the State Transforming Agency Resources (STAR) system. STAR agencies are divided into three main categories:

* + - Executive Branch Agencies
		- Legislature
		- Courts

Legislature and Courts are separate agencies that utilize a shared central payroll processing resource.

Some Executive Branch agencies manage payroll and benefits for their agency only, while others oversee functions for multiple agencies. There are currently several different support structures within the Executive Branch. A regional support structure will be implemented over the coming year.

**Table 3. Executive Branch Agency Staffing (STAR)**

|  |  |  |
| --- | --- | --- |
| ***Agency Name*** | ***Payroll & Benefits Staff*** | ***Location*** |
| **Central Payroll & Benefits (Central Processing Unit)** | 13 | Madison, WI |
| **Agriculture** | 3 | Madison, WI |
| **State Fair Park** | 3 | West Allis, WI |
| **Historical Society** | 3 | Madison, WI |
| **Public Instruction** | 3 | Madison, Delavan, and Janesville, WI |
| **WI Technical College System Board** | 1 | Madison, WI |
| **Natural Resources (DNR+)** | 9 | Madison, WI |
| **Transportation (DOT+)** | 14 | Central office in Madison, WI – 8 staff throughout the state |
| **Corrections** | 35 | Central office in Madison, WI – 8 staff throughout the state |
| **Health Services** | 24 | Central office in Madison, WI – 8 staff throughout the state |
| **Children and Families** | 3 | Madison, WI |
| **Workforce Development (DWD+)** | 3 | Madison, WI |

|  |  |  |
| --- | --- | --- |
| **Justice** | 1 | Madison, WI |
| **Military Affairs** | 2 | Madison, WI |
| **Veterans Affairs** | 4 | Madison, King, and Union Grove, WI |
| **Administration (DOA+)** | 4 | Madison, WI |
| **Employee Trust Funds** | 3 | Madison, WI |
| **Investment Board** | 3 | Madison, WI |
| **Public Defender** | 2 | Madison, WI |
| **Revenue** | 3 | Madison, WI |
| **Courts** | 3 | Madison, WI |

*+ Manage benefits for multiple agencies*

**Table 4. Legislative Staffing (STAR)**

|  |  |  |
| --- | --- | --- |
| ***Agency Name*** | ***Payroll & Benefits Staff*** | ***Location*** |
| **Legislature** | 11 | Madison, WI |
| Assembly | (3) |  |
| Legislative Council | (2) |  |
| Legislative Fiscal Bureau | (1) |  |
| Legislative Reference Bureau | (1) |  |
| Legislative Technical Services Bureau | (2) |  |
| Senate | (2) |  |

# Universities of Wisconsin

**Table 5. University of Wisconsin (UW) System Staffing**

|  |  |  |
| --- | --- | --- |
| ***University Name*** | ***Payroll & Benefits Staff*** | ***Location*** |
| **Universities of Wisconsin Administration (UWSA) (includes UW-Shared Services, Service Operations (central processing unit))** | 30 (includes Benefits Service Delivery, Benefits Counseling, Benefits Analysts (policy and operations)) | Madison, WI |
| **UW-Eau Claire** | 1 | Eau Claire, WI |
| **UW-Green Bay** | 0 | Green Bay, WI |
| **UW-La Crosse** | 1 | La Crosse, WI |
| **UW-Madison** | 12 (excludes department and division Payroll & Benefits Staff) | Madison, WI |
| **UW-Milwaukee** | 3 | Milwaukee, WI |
| **UW Oshkosh** | 0 | Oshkosh, WI |
| **UW-Parkside** | 0 | Somers, WI |
| **UW-Platteville** | 0 | Platteville, WI |
| **UW-River Falls** | 1 | River Falls, WI |
| **UW-Stevens Point** | 0 | Stevens Point, WI |
| **UW-Stout** | 1 | Menomonie, WI |
| **UW-Superior** | 0 | Superior, WI |
| **UW-Whitewater** | 0 | Whitewater, WI |