



STATE OF WISCONSIN
Department of Employee Trust Funds
A. John Voelker
SECRETARY

4822 Madison Yards Way
Madison, WI 53705-9100
P. O. Box 7931
Madison, WI 53707-7931
<http://etf.wi.gov>

Date: May 30, 2024
To: Potential Proposers to RFP ETC0049
RE: Addendum No. 2 to Request for Proposals (RFP) ETC0049
Administrative Services for the State of Wisconsin Pharmacy Benefit Program

This Addendum will be made available on ETF’s web site at <https://etf.wi.gov/node/35431>

Acknowledgement of receipt of this Addendum No. 2:

Proposers must acknowledge receipt of this Addendum No. 2 by providing the required information in the table below and including this Page 1 with their Proposal cover letter.

Company Name:	
Authorized Person (Printed/Typed Name and Title):	
Date:	

Hello vendors. As you may have seen in the ETF News Update that was emailed last Friday, 5/24/2024 and/or [posted on ETF’s website](#) at the 5/22/2024 Group Insurance Board (GIB) meeting, the GIB suspended its November 2023 motion regarding new vendor information security requirements starting in late 2025. The Board requested that ETF identify options for acceptable alternatives. Current security requirements remain in place. What does this mean for you? **The following edits in red text are hereby made to the RFP:**

Section 3.3.b. Evaluation Criteria edits:

- b. Proposers are required to provide a copy of their organization’s most recent SOC 2 Type 2 audit report with a letter of attestation (see Section 7.2.3 below and Appendix 9 – Department Terms and Conditions, Sections 6.0 and 30.0) with their Proposal. ~~However, if a Proposer does not currently have a SOC 2 Type 2 report and letter of attestation, the Proposer must, provide other alternative independent service auditor report(s), including attestation that clearly articulates and demonstrates the overall design and operating effectiveness of the Proposer’s internal controls, coverage period for testing, subservice organizations, and the specific systems and services to be used in the delivery of services to the Department for consideration before May 1, 2025. within their Proposal, provide the Department with assurances that they have started a SOC 2 Type 2 audit (include auditor name and projected date of audit completion) and will provide such audit report to the Department before May 1, 2025.~~ The Department may reject a Proposal if these materials are not provided ~~the report and letter of attestation are not provided, if the assurances are not provided,~~ or if ~~the report the documentation~~ provided does not assure the

Department that the Proposer is able to provide the services requested in this RFP for the life of the Contract to the Department's satisfaction.

Section 7.2.3 edits:

- 7.2.3** Provide a copy of your organization's most recent SOC 1 and SOC 2 / Type 2 reports along with a Letter of Attestation indicating your organization's receipt of management's assertion of control compliance from your organization's subcontractors. (See Appendix 9 – Department Terms and Conditions, Sections 6.2 and 30.0). If your organization currently does not have a SOC 2 Type 2 audit report and letter of attestation, your organization must provide other alternative independent service auditor report(s), including attestation that clearly articulates and demonstrates the overall design and operating effectiveness of your internal controls, coverage period for testing, subservice organizations, and the specific systems and services to be used in the delivery of services to the Department for consideration before May 1, 2025.~~should take steps to have a SOC 2 Type 2 audit completed so if your organization is selected as a finalist, your organization can meet the requirement of providing the report to the Department no later than May 1, 2025. If you do not currently have a SOC 2 Type 2 report and letter of attestation, you must provide the Department with assurances in your Proposal that your organization has started the audit (include auditor name and projected date of audit completion) and will provide the audit report and letter of attestation to the Department before May 1, 2025. If the report is submitted after you submit your Proposal, include an updated Form G if the report(s) is confidential. If a Proposer does not intend to obtain a SOC 2 Type 2 audit or provide a SOC 2 Type 2 report and letter of attestation to the Department, the Proposer will be disqualified. The Department may reject a Proposal if these materials are not provided or if the documentation provided does not assure the Department that the Proposer is able to provide the services requested in this RFP for the life of the Contract to the Department's satisfaction.~~

You can find the RFP and its attachments on ETF's web site at <https://etf.wi.gov/node/35431>.