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| ETF_logo_large | STATE OF WISCONSIN **Department of Employee Trust Funds**  **Robert J. Conlin**  SECRETARY | 801 W Badger Road  PO Box 7931  Madison WI 53707-7931  1-877-533-5020 (toll free)  Fax (608) 267-4549  http://etf.wi.gov |

Date: July 11, 2019

To: All Potential Proposers to RFP ETI0049

RE: **ADDENDUM No. 1**

**Request for Proposal (RFP) ETI0049**

**IT Audits and Consulting**

**Acknowledgement of receipt of this Addendum No. 1:**

**Proposers must acknowledge receipt of this Addendum No. 1 by providing the required information in the box below and including this Page 1 in Tab 1 of their Proposal.**

|  |  |
| --- | --- |
|  |  |
| Proposer’s Company Name: |  |
|  |  |
| Authorized Person (Printed Name and Title): |  |
|  |  |
| Authorized Person’s Signature: |  |
|  | Date |

**Please note the following updates to RFP ETI0049:**

1. **ADD** the following bullet to Page 12 of the RFP, Section 2.4, to the right of TAB 1, General Information and Forms, directly proceeding “Provide the following in the following order:”

* Page 1 of ADDENDUM No. 1: Completed and signed Page 1 of Addendum No. 1.

2. **REVISE** RFP Table 3. Calendar of Events. Please note, the due date and time for Proposer Questions is now 4:30 p.m. on July 16, 2019. The due date and time for vendor proposals is now 2:00 p.m. on Monday, July 29, 2019. Table 3 is now modified as follows:

Table 3. Calendar of Events\*

|  |  |
| --- | --- |
| **Date** | **Event** |
| **June 28, 2019** | Department Issues RFP (Release Date) |
| **July 10, 2019** | Letter of Intent Due |
| **Tuesday, July 16, 2019 by 4:30PM Central** | Proposer Questions Due |
| **Friday, July 19, 2019** | Department Posts Responses to Proposer Questions |
| **Monday, July 29, 2019 by 2:00PM Central** | **Proposal Due Date and Time** |
| **Wednesday, August 31, 2019** | Department Notifies Proposers of Intent to Award Contract (contract negotiations begin after appeal period) |
| **October 1-15, 2019** | Proposed Contract Start Date |

***\*All dates are estimated except the due dates for:*** ***Proposer Questions, Letter of Intent, and Proposals.***

This Addendum is available on ETF’s Extranet at https://etfonline.wi.gov/etf/internet/RFP/InfoTechAudits-Consulting/index.html